

ROBINSON OAKS ARCHITECTURAL CONTROL COMMITTEE
REQUEST FOR PROPERTY MODIFICATION

Please send the Acc Application to Principal Management Group, 12700 Park Central Drive, Suite 600, Dallas, TX 75251 or fax to 214.361.7874. You can also email Association Manager, Zack Beasley at zbeasley@principal-mgmt.com

Name: _____

Address: _____

Phone: _____, best time to call _____

Email Address: _____

We strongly suggest Homeowners provide an email address so that the response time is minimal.

Project start date: _____ Estimated project completion date _____

Applicable deed restrictions read? YES / NO

Will this project require fence removal? YES / NO

Will completed project be visible from the street? YES / NO

Building permit applied for if necessary? YES / NO / NOT APPLICABLE

What is the nature of your project? _____

Specify square footage, length, width, height above ground: _____

Will project be visible from the street? YES / NO

Read guidelines on reverse side or second page. Use this page to provide more details.

*** Deed restrictions specify that approval must be obtained prior to construction.**

Note: To avoid delay, make request as complete as possible or it will be returned for more information or denied as appropriate.

Homeowner Signature: _____ Date: _____

(Signature constitutes permission for ACC members to inspect property and agreement to abide by ACC's decision.)

This request must be mailed, (or faxed if colors are not involved) to:

Principal Management Group

Attn: Zack Beasley

12700 Park Central Drive, Suite 600, Dallas, Texas 75251 or by fax to (214) 361-7874.

Email: zbeasley@principal-mgmt.com

If appropriate: Include a plan view and/or elevation drawing to scale, a paint chip and any other supporting documents that explicitly specify project location or color. Include multiple perspectives if helpful. Specify distance from fences and easements.

Specify any that apply: Roof materials and color, siding, stain or paint colors (include brand name, color number and color chips), brick type, drainage plan, plant sizes and types, electrical or plumbing, wood type and impact on neighbors.

(Consent is required from any adjacent properties that will be most affected and/or have a view of your proposed change. Should one of your neighbors disapprove, please indicate with the reason for their disapproval noted. Their signatures indicate an awareness of your intent and do not constitute or indicate approval or disapproval by the committee.)

(Signature of Neighbors Approval)

(Signature of Neighbors Approval)

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(For ACC Committee Use Only)

ACC Decision:

APPROVED____ **DISAPPROVED**____ **DISAPPROVED FOR MORE INFORMATION**____

ACC Chairperson or Representative: _____

Rationale:

